**TEMPLATE – DOCUMENTING CYBER HARASSMENT**

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| 1. **INFORMATION ABOUT THE HARASSER** | |
| 1. Name: | |
| 1. Account user ID: | 1. Type of account (eg. Facebook, Twitter,etc.): |
| 1. Home address: | |
| 1. Work address: | |
| 1. Phone number: | 1. Email with the Internet Protocol (IP) address: |
| 1. Age: | 1. Gender: |
| 1. Relationship to you: | |
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| 1. **DESCRIPTION OF THE HARASSMENT** | |
| 1. Date: | 1. Time: |
| 1. Location (when the harassing message was received): | |
| 1. Describe what the harasser did: | |
| 1. Describe how you felt and how has the harassment affected you? | |
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| 1. **INFORMATION ABOUT THE WITNESS (IF ANY)** | |
| 1. Name: | 1. Contact detail (phone, email, etc.): |
| 1. Relationship to you: | |
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| 1. **DOCUMENTATION/EVIDENCE COLLECTED** | |
| 1. Were you able to document the harassment? | |
| 1. What sort of document/evidence (screenshot, photo, call log, voice note, etc.) do you have? | |
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| 1. **OTHER INFORMATION:** | |
| 1. Did you report to the police? | 1. Date and number of the report: |
| 1. Name of the police officer attending to you: | |